How to access Xerox Features when printing from your Mac

1. From Word
2. From Adobe Reader
3. Firefox
4. Safari
Next, select Xerox Features from the 3rd drop-down menu.
Here, you will select which features to apply to the print job: 2-sided, hole punch, staples, etc.
From Adobe Reader:
Click the Printer button at the bottom left of the print dialog box.

In the next window, choose Xerox Features from the 3rd drop-down menu.
From Safari and Firefox:
Firefox: