

WABASH

COLLEGE

Parents'
Handbook

2012-2013

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Wabash College

Main switchboard: 765-361-6100
Security: 765-361-6000
Website: www.wabash.edu
Mail: PO Box 352, Crawfordsville, IN 47933
Street Address: 301 W. Wabash Avenue, Crawfordsville, IN 47933

Whom Should I Call About...?

For all matters concerning your son's education, please converse with your son first and foremost. His ownership of his collegiate experience is paramount to his success. For follow-up on:

Academic concerns:

Call your son's faculty advisor and or the Registrar's Office.

Financial aid:

Call the Financial Aid Office.

Health concerns:

Call the Student Health Center.

Nutritional concerns:

Call Bon Appetit.

Campus Housing and residential matters:

Call the Dean of Students' Office.

Personal concerns:

Call the Dean of Students' Office or Student Counseling Services.

Tuition and fees:

Call the Business Office.

Events on campus:

Visit the web site: www.wabash.edu/calendar/ or call Public Affairs.

Accommodations for students with disabilities;

Call Academic Support Services.

Emergencies

If a family emergency arises and you cannot contact your son on his cellphone, please call the Dean of Students' Office (765) 361-6310, and we will assist you in locating him. If the emergency arises in the night or on a weekend, please call Campus Security (765) 361-6000.

If a student becomes ill at home and will miss classes, please call the Dean's Office so that his professors may be informed. If a student becomes seriously ill or is seriously injured while at school, you will be notified.

College Telephone Numbers (Area Code 765)

Switchboard	361-6100
Admissions.....	361-6225
Advancement Office	361-6367
Alumni Office	361-6369
Athletic Department.....	361-6220
The Bachelor	361-6213
Bon Appetit.....	361-6270
Bookstore	361-6095
Business Office	361-6326
Campus Security	361-6000
Career Services	361-6414
Counseling Service	361-6252
Dean of the College's Office	361-6224
Dean of Students' Office	361-6310
Financial Aid Office	361-6370
Glee Club, Bands, Orchestra.....	361-6473
Health Center	361-6265
Housing	361-6480
Information Technology	361-6400
Library.....	361-6161
Malcolm X Institute	361-6450
Off Campus Study Program.....	361-6078
Parents Relations.....	361-6369
President's Office.....	361-6221
Public Affairs Office.....	361-6364
Publications Office.....	361-6368
Registrar's Office.....	361-6245
Security	361-6000
Sports Information	361-6165
Student Activities.....	361-6096
Theater Box Office	361-6411
Writing Center	361-6258

Most College offices are open from 8 a.m. to 12 noon and 1 to 4:30 p.m. on weekdays.

Academic Support Services

Academic Support Services include:

- Tutoring Services
- Study Skills Assessment
- Students with Disabilities

Office Location: Armory 101
Telephone: 765-361-6024
Email: rosenbej@wabash.edu
Website: www.wabash.edu/acad_support/skills
Hours: Varies for services.

Tutoring Services

Services are free and open at various convenient hours during the week and Sunday night. All peer tutors are faculty-recommended and receive training from the director. The two peer tutoring services are the Quantitative Skills Center for tutoring in biology, chemistry, math, physics, and economics, and the Writing Center.

Study Skills Assessment

The Director of Academic Support provides individual assistance in all aspects of study skills, including time management. Any student who wishes to improve his academic performance should speak with the director.

Students with Disabilities

Students with disabilities are urged to confidentially self-disclose and must provide the director with acceptable documentation to be eligible for academic accommodations. The Director of Academic Support is the contact for disability resources.

Business Office

The Business Office is the financial heart of the College. The Business Office accepts payments; issues refund checks, processes student payroll, Student Senate reimbursements and payments, cash checks up to \$50, and sells stamps.

Office Location: Center Hall 105
Telephone: 765-361-6326
Email: businessoffice@wabash.edu
Website: www.wabash.edu/businessoffice
Hours: 8:00 AM – 12:00PM and 1:00 PM – 4:30 PM (EST)
(Monday – Friday)

A tuition invoice for each semester is mailed to your son's home address. Your son will also be able to access his tuition invoice on the Wabash College website via Ask Wally (<http://askwally.wabash.edu>). Your son can give you access to his invoice online at www.wabash.edu/viewbills.

The tuition invoice for fall semester is available June 1 with a due date of July 15. The tuition invoice for spring semester is available November 15 with a due date of December 15. A late payment fee of \$250 is assessed to unpaid invoices. Finance charges of 12% per year may be added on the first of each month. Tuition invoices must be paid in full in order to register for classes, live in College housing or be enrolled.

The tuition invoice for each semester will include one half of the charges (tuition, fees, room and board) and one half of the credits (financial aid, payment plan and ESH) for the academic year. The paid admissions deposit will be credited to the invoice for first semester for incoming freshman.

Refunds of Title IV funds are processed in the following order: Pell grant, Stafford loan, PLUS loan. Refunds are available in the Business Office on the first day of classes. A student must attend a class and be counted in the student census before he may collect his refund. Students will be notified via email when refunds (Title IV or other) are generated after classes begin. Checks will be held in the Business Office for 14 days and mailed to home address if not claimed.

Wabash College accepts Visa, MasterCard, Discover, and American Express payments online at www.wabash.edu/businessoffice or in the office. There is no charge for this convenience.

Wabash College partners with Tuition Management Systems (TMS) to offer a ***monthly payment plan***. This helps families spread out the amount they owe for the current year over several months. The “Budget Amount” equals total charges (tuition, fees, room and board) less total credits (scholarships, grants, payments). The Budget Amount can be estimated until exact financial aid awards are received. There are 3 plans available. The 12-month plan begins April 1, the 10-month June 1, and the 8-month August 1. TMS charges a small administrative fee, but no interest. Contact TMS for more information:

Tuition Management Systems (TMS)
888-285-3052
www.afford.com/wabash

Please direct questions about payment of educational expenses to the Director of Student Accounts at: (765) 361-6421.

Please direct questions about financial aid (scholarships, grants, and loans) to the Financial Aid Office at: (800)-718-9746.

Counseling Center

The Counseling Center provides professional input and help on a wide range of questions and problems. Such services include:

- Personal and Academic Problems
- Family Problems
- Stress and Anxiety
- Alcohol and Drugs
- Depression
- Sexuality
- Roommate Issues

Office Location: Pioneer Chapel, lower level
Telephone: 765-361-6252
Email: counseling@wabash.edu
Website: <http://wabash.edu/studentlife/counseling>
Hours: Walk-Ins: 11:00 AM - 1:00 PM (EST) (Monday –Thursday)
Counseling appointments scheduled separately by the counselors.

Counseling

Professional counselors are available on campus, at no additional fee, for students and their spouses. Services provided are voluntary and confidential to the extent of state and federal law (refer to complete FERPA guidelines). Counseling services may range from a brief meeting or assessment, to helping cope with college life and anxiety, information about substance abuse, or support for preexisting issues. The Counseling Center staff is committed to the success, emotional health, and safety of our students.

Appointments

The door is open during posted office hours. To schedule an appointment, please call the number listed above.

Emergencies

Where imminent danger exists, call 911 before contacting the Counseling staff. To contact Kevin Swaim after hours call 317-409-3128 and for Jamie Douglas call 765-376-9311; and, remember, the Wabash Security number is 765-361-6000.

Dean of Students' Office

The Deans of Students oversee and coordinate student life.

Office Location: Center Hall 115
Telephone: 765-361-6310
Email: studentdean@wabash.edu
Website: www.wabash.edu/studentlife
Hours: 8:00 AM – 12:00 PM and 1:00 PM – 4:30 PM (EST) (Monday – Friday)

A Message from the Dean of Students

According to our students, two characteristics, among many, make Wabash a truly distinctive college: the level of trust we place in our students and the responsibility we give to them. The single College rule, the Gentleman's Rule, symbolizes this trust, while the small Student Life staff requires that students assume responsibility for managing much of their daily lives on campus.

We expect our students to act as gentlemen and responsible citizens and to participate daily in defining what our community means by these terms. We expect them to make many important decisions about their academic, residential, personal, and social lives at Wabash. Most students make good decisions most of the time. Occasionally a few students make poor ones. Our students learn from both kinds of decisions, and we hope to guide them to increase the good ones and limit the poor ones.

We believe that students learn best when given responsibility and freedom for making their own decisions. The consequences of those decisions should be the students'. Therefore, for the most part, Wabash will work directly with your son regarding the decisions he makes, unless the matter requires notification of parents. In fact, Federal privacy laws restrict our ability to communicate most matters directly with you.

All of us at Wabash look forward to working with your son in the coming year. Thank you in advance for the opportunity we have to support your son in his collegiate pursuits.

*Mike Raters '85
Dean of Students*

Rule of Conduct: The Gentleman's Rule

Wabash expects high performance and outstanding behavior from our students. We believe students ought to further their self-reliance and demonstrate personal responsibility, which can thereby afford individual freedom, while in college. Accordingly, Wabash College has long prescribed only one rule of conduct:

***The student is expected to conduct himself, at all times, both on and off campus,
as a Gentleman and a Responsible Citizen.***

This simple, yet all-encompassing, rule allows the Wabash student exceptional personal freedom and requires of him commensurate personal responsibility, which together we believe are essential parts of his education and development.

Since Wabash is fundamentally an intellectual community, the faculty has defined the operation of the rule in instances of plagiarism and other academic dishonesty. The first offense results in a penalty determined by the course instructor; the penalty for the second offense is *expulsion* from the College, pending an automatic review by the faculty Academic Honesty Appeals Committee. www.wabash.edu/bulletin/home.cfm?site_code_id=972

In all other behavioral matters, the Dean of Students Office makes the determination of discipline.

Room and Board

Students are required to live in College housing (residence halls or fraternities) **during their freshman and sophomore years**. Approximately two-thirds of the student body live in fraternity houses. Each fraternity manages its own internal affairs. Fraternity meals are served in house dining rooms.

Independent students live in one of five residence halls or in College-owned houses. They choose one meal plan: 19 or 15 meals per week (or 10 meals per week for campus-owned houses with kitchens). Independent students' meals are served in the dining hall in the Sparks Center.

Wabash assumes no responsibility for loss of or damage to the student's personal property. Each student is encouraged to take appropriate steps to safeguard and insure his property including vehicles or other modes of transportation. **We strongly encourage students to make certain their property is covered by their families' homeowner's insurance or to carry personal property insurance.**

Student Living Units

Resident Halls:

Cole Hall
College Hall
Martindale Hall
Morris Hall
Wolcott Hall

Student Houses:

310 Crawford Street
311 Crawford Street
315 Crawford Street
401 Crawford Street
308 Jennison Street
214 W. Jefferson Street

407 Crawford Street
409 Crawford Street
13 Harry Freedman Place
16 Harry Freedman Place

Fraternities:

BΘΠ	Beta Theta Pi	513 W. Wabash Avenue	765-361-6001
KΣ	Kappa Sigma	200 W. College Street	765-361-6003
ΛΧΑ	Lambda Chi Alpha	515 Jennison Street	765-361-6004
ΦΔΘ	Phi Delta Theta	114 W. College Street	765-361-6005
ΘΓΔ	Phi Gamma Delta	414 S. Grant Avenue	765-361-6006
ΦΚΨ	Phi Kappa Psi	602 W. Wabash Avenue	765-361-6007
ΣΧ	Sigma Chi	701 W. Wabash Avenue	765-361-6008
ΤΚΣ	Tau Kappa Epsilon	515 W. Wabash Avenue	765-361-6009
ΘΔΧ	Theta Delta Chi	415 S. Washington Street	765-364-8105

Mail

The U.S. Post Office delivers mail directly to the fraternity houses and residence halls. Mail should be addressed to the student in his living unit. **Do not include Wabash College in the address.**

Address mail as shown:

FRATERNITY:

Joe Smith

Fraternity Name

Fraternity's street address

Crawfordsville, IN 47933

or

RESIDENCE HALL:

Joe Smith

Room # Morris Hall

Crawfordsville, IN 47933

Laundry

All residence halls, and most fraternities, have washers and dryers. There are also several Laundromats and dry cleaning establishments in Crawfordsville.

Students' Cars

Wabash students may have cars on campus and parking permits are not required. Parking spaces, however, are limited.

ID Cards

ID cards are issued to all entering students during orientation. The card is valid for all four years. The ID serves as a library card, may be used to charge photocopies in the library, and is used for admission into the dining hall and athletic events. There is a fee to replace lost ID cards.

Bookstore

The Wabash College Bookstore sells office supplies and clothing in addition to course materials. It is located in the lower level of the Sparks Center. Visit the Bookstore web site at:

<http://store.yahoo.com/wabashbookstore/>

Money and Banking

The College Business Office will cash checks up to \$50. Larger checks may be cashed at local banks for a fee unless you have an account at that bank. Students wishing to open bank accounts have several choices in Crawfordsville.

ATM

There is an ATM located on the lower level of Sparks Center operated by Fountain Trust Company Bank. There is a fee if you do not bank with Fountain Trust.

Financial Aid Office

The Financial Aid Office provides assistance to families by guiding them through the financial aid process. This includes:

- assistance with the application process
- explanation of the financial aid components and financing options available to you
- explaining policies governing merit-based scholarships and financial assistance

Office Location: Trippet Hall
Telephone: 800-718-9746
Email: financialaid@wabash.edu
Website: www.wabash.edu/finaid/
Hours: 8:00 - 4:30 PM (EST) (Monday – Friday)

The financial aid process measures a family's ability to contribute to the cost of their student's education from the financial resources available to them at the time that the financial aid applications are completed. Wabash requires families to file two forms: the Free Application for Federal Student Aid (FAFSA) and the CSS/PROFILE Application. The expected family contribution subtracted from the cost of education determines the student's financial need.

Below are listed some sources of financial assistance available to Wabash students. To receive these forms of assistance, a student must be enrolled full-time at Wabash. Aid will be credited to his account in equal amounts each semester.

Each student should make an effort to seek outside awards to meet his college expenses. All sources of assistance should be reported by the student or the awarding organization soon after notification of the award is received.

Since financial aid is awarded annually, students are responsible for filing financial aid forms between January 1 and February 15 each year to determine financial aid eligibility.

Sources of Financial Aid

Wabash grant and merit-based scholarships

Indiana resident grants

Frank O'Bannon Grant Program (Must file FAFSA each year by March 10)

21st Century Scholarship (Must file FAFSA each year by March 10)

Federal Pell Grant, Academic Competitiveness Grant (ACG), National Science and Mathematics

Access to Retain Talent Grant (National SMART) Grant, TEACH Grants

Loans: All loans require a separate application/promissory note

Federal Stafford Loan (subsidized & unsubsidized)

Parent Loans for Undergraduate Students (PLUS)

Wabash College Subsidized Loan

ESH: Students receive bi-weekly direct deposit payments as they work an on-campus job. ESH does not appear as a credit on the student's statement of account unless the student authorizes a payroll deduction that applies to his account.

Outside awards—local, national, corporate, and private agencies

Health Services

The following are inclusive of, but not limited to the services provided by the Student Health Center:

- Illness Examination: diagnostic testing including rapid strep, “mono”, and influenza. Some prescribed medicines may be distributed free of charge.
- Wellness Examinations: sports physicals, blood pressure checks, and general wellness physicals. Travel immunizations for student travel experiences, TB testing and reading.
- Allergy injections, suturing of lacerations, suture removal, and ear irrigation.
- NO charge to be seen in the Student Health Center; unlimited visits

Office Location: Allen Athletic Center

Telephone: 765-361-6265

Email: lambc@wabash.edu

Website: www.wabash.edu/students/health/

Hours: 8:30 AM – 2:00 PM (EST) (Monday – Friday)

A registered nurse is on duty at the Student Health Center (2nd floor Allen Center) weekdays from 8:30 a.m. to 2 p.m. (765-361-6265). Students may consult the College physicians, Dr. Scott Douglas '84 or Dr. John Roberts '83, weekdays from 11:30 a.m. to 12:45 p.m. in the Student Health Center. Students who need to speak with a nurse or doctor when the Student Health Center is closed should call Dr. Roberts' and Douglas' private office at 765-362-5789.

Appointments: Please call to schedule a time to be seen in the Center. This allows scheduling an appropriate amount of time to see you or perhaps give you advice over the phone. Walk-ins will also be seen as time permits. You may also email the college nurse at lambc@wabash.edu.

After hours care: For medical problems (Monday-Friday that can't wait until regular hours at the Student Health Center, students may call the private office of Drs. Robert and Douglas at 765-362-5789. For weekend problems that can't wait until Monday, you may go to the after Hours Clinic at 1660 Lafayette Road, 765-359-2088 (across the street from Altschul Orthodontist on State Road 231 North). The After Hours Clinic is open Saturday and Sunday 11:30 a.m. to 3:30 p.m. It is a walk-in clinic. Payment may be expected at the time of service. *The After Hours Clinic is not a substitute for the Student Health Center.*

Emergencies: For life-threatening emergencies call 911 or go to the Franciscan St. Elizabeth Health emergency room at 1710 Lafayette Road, on State Road 231 north of Crawfordsville (765-362-2800).

Information Technology Services

Wabash students have access to a wide range of technology resources. Services include:

- **Campus-wide wireless networking**
- **High speed Internet service**
- **Computer Labs**

Office Location: Baxter Hall, Room 33

Telephone: 765-361-6400

Email: helpdesk@wabash.edu

Website: <http://wabash.edu/technology>

Hours: 8:00 AM - 12:00 PM and 1:00 PM – 4:30 PM (EST) (Monday –Thursday)

Getting Started

Network account and email information is sent to all incoming students in mid-May. At that time they can start using their Wabash email account and access online student resources. Wabash does not charge a general technology fee, access fees for connecting to the network, Internet usage charges, support costs, or fees for email or file storage. Each student is provided with 600 pages of free printing each semester.

Wireless Networking

Students can access Wabash's state-of-the-art wireless network from anywhere on campus; indoor and out.

Purchasing a Computer

Wabash students use computers extensively in their class work. Because of this, we strongly recommend that students have a computer at Wabash.

Wabash students (including incoming freshmen) can purchase Dell and Apple computers at a discount through the Wabash web site. Go to www.wabash.edu/technology/sales and follow the links to our Dell and Apple stores.

Microsoft Office & Mathematica Discounts

Students can purchase the Microsoft Office suite (Word, Excel, PowerPoint, Outlook) for Windows or MacOS at the Wabash College Bookstore. Mathematica is available for download from the technology web site at no cost, although students cannot download Mathematica until they begin classes in the fall.

Off-Campus Access

All network services, including email, library catalog and databases, media reserves, class materials, and network storage space are accessible from the Internet, so students can stay connected to Wabash, even when away from campus.

Computer Labs and Classrooms

Wabash has six public labs on campus. Two labs are open 24 hours/day, and two others are open from 8am-2am. Many academic departments also have computers for students to use for work in a particular discipline.

Virtual Computer Lab

With our innovative “virtual computer lab” system, students can access all of the software available in our computer labs directly from their own Windows or MacOS computer, whether their dorm room or from home.

Media Center

The Wabash College Media Center, located in Lilly Library, offers multi-media services, technical support, video production, and instructional technology support. Our state-of-the-art facilities include video editing workstations, a large format color printer, document scanners, slide and negative scanners, CD/DVD burners, and a video production studio.

Equipment Checkout

We offer a variety of equipment for short-term checkout by students. Items include digital still cameras, video cameras, and data projectors.

Getting Help

All students have a tech orientation session during Freshman Orientation and access to workshops throughout the year. Students have unlimited access to Atomic Learning, an on-line learning system that offers self-paced courses for many computer programs and technologies. Students having problems with their computer, needing help connecting their smart phone to the Wabash email system, or having a question about Wabash’s computer systems, may contact the Help Desk.

Local Transportation and Lodging

The Burlington Trailways bus lines stops in Crawfordsville two times daily on their trips to and from Indianapolis. Phone: 1-800-992-4618.

An Amtrak train from Indianapolis to Chicago stops in town once in the morning and again in the evening on its return to Indianapolis. Phone: 1- 800-872-7245 or www.amtrak.com

Private planes, including small jet aircraft, can be accommodated at the Crawfordsville Airport 765-362-0707. It is located south of town on Road 400 South between U.S. 231 and Ind. 47. Commercial airlines operate out of the Lafayette and Indianapolis airports.

Helping Hand Chauffeur Service: (No limousine) 765-366-7375.

Local Lodging

Please visit the City of Crawfordsville's website, for a quick listing:

www.crawfordsville.net/Lodging/Hotels.aspx

Registrar's Office

The Registrar's Office provides services in support of the academic community. Such services include:

- FERPA Compliance
- Academic Calendars
- Academic Records
- Contact Information (current students/parents)
- Registration and Course Schedule Changes
- Final Exam Schedules
- Transcript Processing
- Enrollment Verification

Office Location: Center Hall
Telephone: 765-361-6416
Email: registrar@wabash.edu
Website: www.wabash.edu/registrar
Hours: 8:00 AM – 12:00 PM and 1:00 PM – 4:30 PM (EST) (Monday – Friday)

FERPA (Family Educational Rights and Privacy Act)

FERPA permits Wabash to release, without consent, certain directory information, which includes the Wabash student's name, local, home and cell phone number, e-mail and electronic messaging address, major field of study, participation in officially recognized activities and sports, class standing, weight and height of members of athletic teams, honors, awards, and scholarships earned, photographs, dates of attendance, degree received, post-graduate plans, and most recent previous educational agency or institution attended. A Wabash student may request that directory information not be released without prior written consent by filing a written statement with the Wabash Registrar two weeks prior to enrollment.

Academic Calendar

The Four-Year Calendar lists all the important dates for the next four years. It is updated yearly. It contains such dates as the start of classes, breaks, and final exams. Visit www.wabash.edu/registrar and click on Four-Year Calendar to view the calendar in its entirety.

Contact Information

It is important to keep all contact information current for both the parents and the student. Please have your son notify the Registrar's Office of any changes in addresses, phone numbers, and emails.

Registration

Preregistration for the fall semester for freshman occurs during Freshman Orientation. Fall preregistration for returning students occurs in March and spring preregistration for all students occurs in November. Students must be in good standing with the Business Office in order to preregister for classes.

Normal Course Load

In order for a student to be considered full-time, he must be enrolled in at least three course credits. A normal course load is between four and five credits each semester. Freshmen require the approval of the Dean of Students to drop to a three-credit load. If the number of credits is less than three, the student is considered part-time, and he may lose his financial aid. Additionally, part-time students are ineligible to participate in intercollegiate athletics and to enroll in the student health and accident plan.

Course Schedule Changes

Dates to add and drop classes are posted on the Four-Year Calendar and in the Registrar's Office. It is the student's responsibility to know and meet these deadlines.

Class Meeting Times

Monday/Wednesday/Friday

8:00 AM - 8:50 AM

9:00 AM - 9:50 AM

10:20 AM - 11:10 AM

11:20 AM - 12:10 PM

1:10 PM - 2:00 PM

2:10 PM - 3:00 PM

3:10 PM - 4:00 PM

Tuesday/Thursday

8:00 AM - 9:15 AM

9:45 AM - 11:00 AM

1:10 PM - 2:25 PM

2:40 PM - 3:55 PM

Final Exam Schedule

It is recommended that students do not travel until after the last day of exams. Final Exam Schedules can be viewed at www.wabash.edu/registrar

Grades

The College does not mail grade reports. Students can access their grades through their Ask Wally account online. Grades are usually posted within two business days after faculty have submitted them to the Registrar's Office. Students are encouraged to share their grades with their parents. Per FERPA, the College cannot release grades to persons other than the student without the student's handwritten consent.

Dean's List

To honor students for outstanding academic achievement, the Dean of the College each semester names to the Dean's List those students who attain a semester average of at least 3.5.

Continuance in the College

Freshman to sophomore:	6 credits and a 1.50 GPA
Sophomore to junior:	14 credits and a 1.70 GPA
Junior to senior:	24 credits and a 1.85 GPA
To graduate:	34 credits and a 2.00 GPA

A student must also earn three credits toward the degree each semester to continue in the College. A freshman, however, may be retained for his second semester if he earns two credits. The Dean of Students is authorized to grant exceptions to this standard based on judgments of a student's performance.

Transcripts

Transcripts must be requested by the student. The process starts at the Registrar's webpage, www.wabash.edu/registrar. There is a small processing fee. Transcripts will only be released if the student is in good standing with the Business Office.

Enrollment Verification

Enrollment Verification forms are used to verify a student's full-time enrollment and good standing for loan deferments, insurance, scholarships, and other purposes. For more information on how to request an Enrollment Verification, please go to www.wabash.edu/registrar.

Off-Campus Study

Off-campus experiences provide opportunities for learning and adapting to new environments. Students may spend an academic semester or summer away, or participate in one of the many faculty-led immersion trips. For more Off-Campus Study details please check our website at www.wabash.edu/international.

Student Engagement and Retention

The Student Engagement and Retention office provides support for all Wabash College students with a focus on first and second year students, first-generation college students and students of color. Such services include:

- Early Alert System
- Alumni-Mentoring Program
- Peer Mentoring Program
- Student Focus Group Research Project

Office Location: Malcolm X Institute of Black Studies
Telephone: 765-361-6347
Email: hinesh@wabash.edu
Website: www.wabash.edu/engagement
Hours: 8:00 AM – 12:00 PM and 1:00 PM – 4:30 PM (EST) (Monday – Friday)

Early Alert System

The Early Alert System (EASy) is an online reporting and tracking system used for faculty and staff to report student issues in an organized way. The goal of the program is to identify students who are struggling within the first two or three weeks of classes, leading to early, positive engagement and intervention. The Early Alert System allows the student to engage with the College's support resources, including faculty, staff, and students to receive help from a team of people.

Generation to Generation Alumni-Student Mentoring Program (G2G)

Students apply to this program early in the fall semester of their freshmen year. They are assigned an alumni mentor; participate in a fall mentoring workshop and a spring social event. and other arranged other social activities.

Peer Mentoring Program

This program is funded by a grant from the Arthur Vining Davis Foundation in an effort to increase retention, engagement, and graduation of African-American and Latino students. The program includes: weekly one-on-one meetings between the Mentors and Mentees; monthly staff meetings with the Coordinator and Mentors; monthly information sessions with the Mentors and Mentees on relevant topics such as academic support services, advising and registration, career services, etc.; and regularly scheduled social events.

Wabash Undergraduate Research Committee (WURC)

WURC is a group of upperclassmen trained to conduct student focus groups for the purpose of on-going retention research.