



I. GENERAL INFORMATION ABOUT THE PROGRAM What Does the Work as Teaching

Assistant Imply?

The Program

The FLTA-Program (Foreign Language Teaching Assistant) at Wabash College in Crawfordsville, Indiana, is a 10-month Program with the aim to nourish the intellectual and cultural exchange between Germany and the United States. One of the most important aspects of the program is the combination of 'teaching' and 'learning':

Wabash College offers you the opportunity to teach German as a foreign language and to simultaneously experience the life of a college student in the US.

Your Role as a Teacher

By communication with the two German professors, you will design a weekly outline for your tutorials, the so-called *German Labs*. These labs take place on two different levels and give the students a great opportunity to revise the topics that have been introduced and worked with in class. With your help as a native speaker and cultural ambassador, the labs create a unique communicative environment for the



students to learn more about the German language, traditions, and much more.

Furthermore, you will play in important role in the biggest language club on campus: the German Club. Together with the members of the club, you will organize various activities and events both on and off campus.

Including your working hours for teaching the labs, preparation, and research, and your involvement in the German Club, you will approximately work 20 hours per week.

Your Role as a Student

To also give you authentic insights in the college life from a student's perspective, you will take two classes per semester. Within the two semesters, you have to take at least one course in the field of American Studies. With respect to your own teaching schedule, you can choose all your other courses according to your interests. You will not receive any credits for these courses. Nevertheless, you will be a very important part of these courses. You can find an overview about the courses that are currently offered this semester on: http://wabash.edu/registrar/.

II. BENEFITS

What Does the College Offer Me?

Payment

For your work as a teaching assistant you will receive a monthly salary of approximately \$400. The exact amount will be stated when you sign your contract considering the most recent rate of taxation.

Flight Tickets and Visa

The college will organize your trip from Germany to the States and back. The college will book the flight tickets.

Nevertheless, you will responsible to apply for the respective visa. The college will pay for the costs for this application and we will also be able to help you with questions regarding this process.

Accommodation and Meal Plan

Together with other international teaching assistants, you will share a house very close to the campus.

Furthermore, you will receive a meal plan that covers 15 meals per week.

III. REQUIREMENTS

Am I Qualified for this Position?

Profile

The following criteria have to be met in order to be eligible for applying:



- ✓ You are at least in the 6th
 semester or have a BA degree
- ✓ You should speak English at the C1-level or higher (see Common European Framework of Reference for Languages)
- ✓ You already have some
 experience in the field German
 as a Foreign Language
- ✓ You are not older than 30

IV. APPLICATION

How Can I Apply for the Program?

Documents

The following documents have to be submitted electronically. Please send them to:

Modernlanguages@wabash.edu

They are due **March 07, 2014**

- The completed form with your personal information, you can find this form online on our website
- Your résumé, written in English
- A cover letter; written in English (approx. 1 page)
- Two letters of reference, written
 by two people who can judge
 your qualification (e.g.

professors, bosses, etc.)

A record of your grades

V. CONTACTS

If I Have Questions, Whom Can I Ask?

Contact

If you have question concerning...

⇒ the FLTA-program, the college, your role as teaching assistant, ... feel free to contact:

Elena Mezger: mezgere@wabash.edu (German and English)

⇒ bureaucratic issues like your salary, feel free to contact:

Rachel Barclay: **barclayr@wabash.edu** (English)