

How to Import Course Material from One Course into Another

- Login to your Wabash Moodle account (<http://moodle.wabash.edu/>)
- Select the course in which you would like to Import documents

The screenshot shows the myWABASH Moodle interface. At the top, there is a red header with the myWABASH logo and a user login status: "You are logged in as Monica B (Logout)". Below the header is a green navigation bar with "Wabash > Overview of my courses" and an "Edit this page" button. The main content area displays a list of courses:

- Testing Course 4 (Testing Course 4)
- Testing Course 3 (Testing Course 3)
- Testing Course1 (Testing Course 1)
- Wabash Moodle Sandbox 5 (sandbox 5)
- Wabash Moodle Sandbox 4 (sandbox 4)

On the left side, there is a calendar for August 2008 and a "My Courses" section. On the right side, there are two sidebars: "Blog Menu" with links like "Add a new entry", "View my entries", "Blog preferences", and "View site entries"; and "Exabis E-Portfolio" with links like "My Portfolio", "Shared Portfolios", and "Export". A callout box with a black border and white background contains the text "I will select Testing Course 4" with a white arrow pointing to the first course in the list.

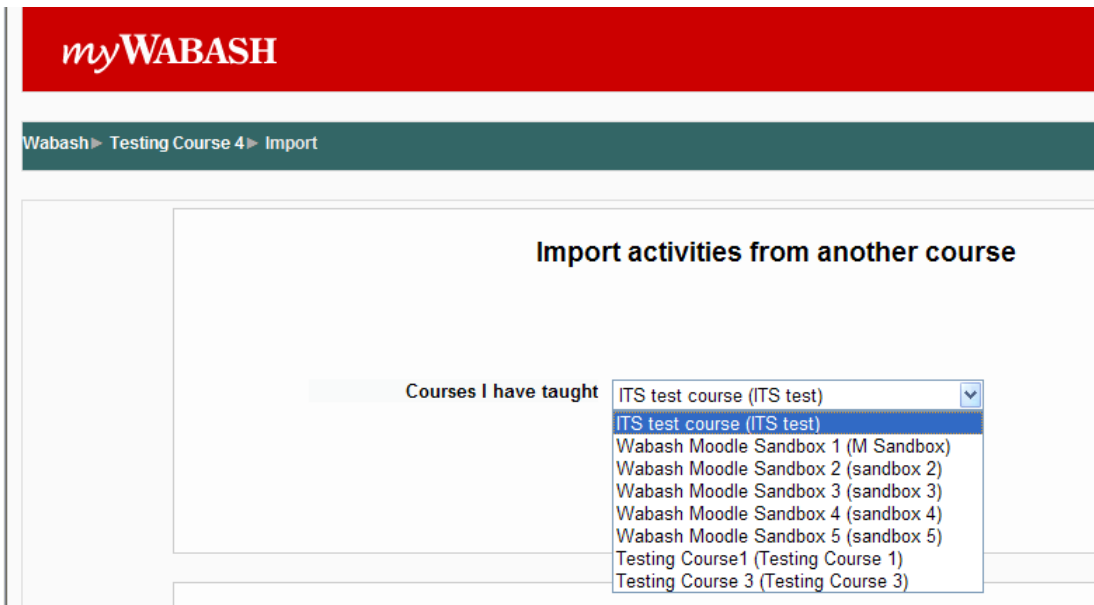
- As, you can see, the course is empty right now.

The screenshot shows the myWABASH Moodle interface for "Testing Course 4". At the top, there is a red header with the myWABASH logo. Below the header is a green navigation bar with "Wabash > Testing Course 4". The main content area is divided into several sections:

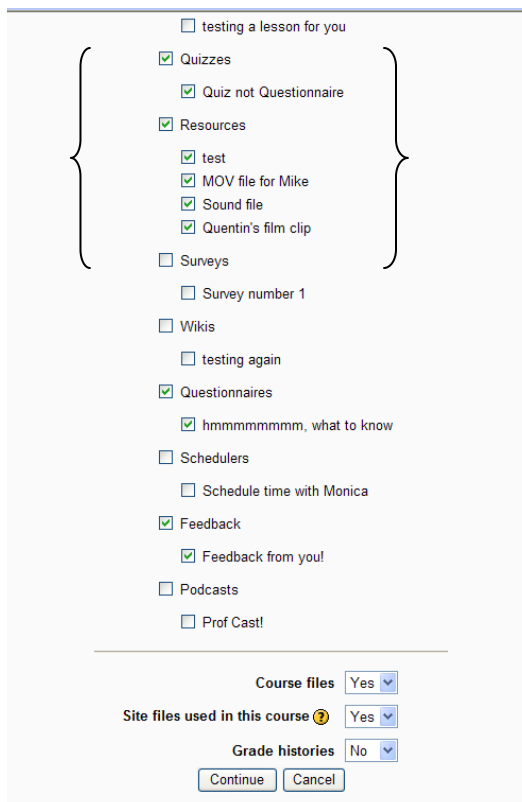
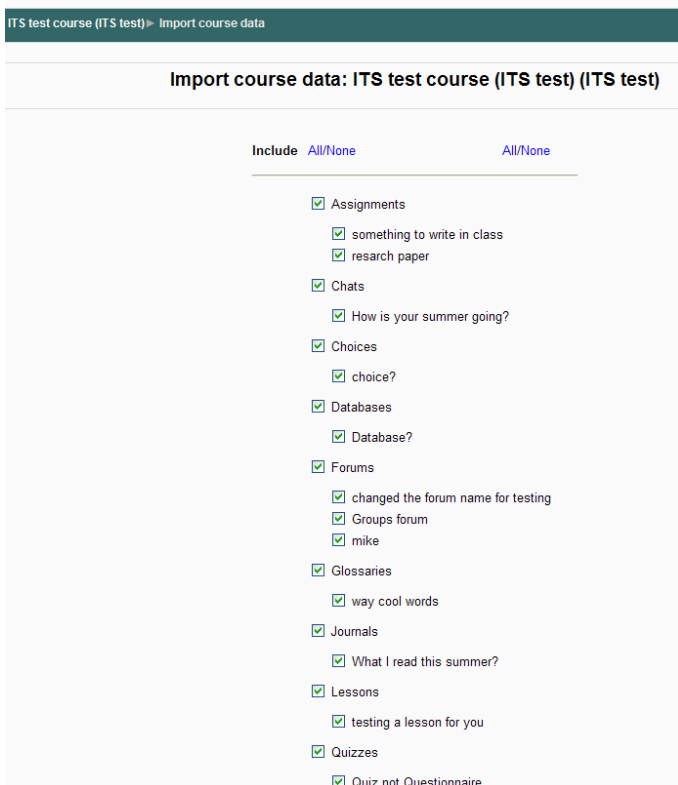
- People**: Includes a "Participants" link.
- Search Forums**: Includes a search box and a "Go" button.
- Administration**: A list of administrative actions, including "Turn editing on", "Settings", "Assign roles", "Grades", "Groups", "Backup", "Restore", "Import", "Reset", "Reports", "Questions", "Files", and "Profile". The "Import" link is highlighted in red.
- Weekly outline**: A red header for a weekly schedule. The schedule shows dates from 30 July to 7 October, with the period from 20 August to 26 August highlighted in yellow.

A callout box with a black border and white background contains the text "Within the Administration Block, please click on 'Import'" with a white arrow pointing to the "Import" link in the Administration block.

- You should be directed to the Import screen. There you will see a section “Courses I have taught”. Click on the dropdown menu and choose the course that contains the documents you wish to import.
- Here I will choose “ITS test course”



- Click “Use this Course”
- A screen will appear allowing you to choose any or all items to import (such as Assignments, Quizzes, and Resources).



- Once you have checked the items you wish to import, Click Continue.

- You will then receive a verification screen:

Import course data: ITS test course (ITS test) (ITS test)

Include Assignments without user data

something to write in class	
research paper	

Include Quizzes without user data

Quiz not Questionnaire	
Categories	2
Questions (including hidden)	4

Include Resources without user data

test	
MOV file for Mike	
Sound file	
Quentin's film clip	

Include Questionnaires without user data

hmmmmmmm, what to know	
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Include Feedback without user data

Feedback from you!	
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Include Course Files

Files	7
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Include Site Files Used in This Course

Files	0
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Continue Cancel

Import course data: ITS test co

- Creating temporary structures
- Deleting old data
- Creating XML file
- Writing header
- Writing general info
- Writing course data
 - Course info
 - Blocks
 - Sections
- Writing users info
- Writing categories
- Writing scales info
- Writing groups info
- Writing groupings i
- Writing groupings-g
- Writing events info
- Writing gradebook
- Writing modules in
 - Assignment
 - Quizzes
 - Resources
 - Questionnai
 - Feedback
- Course format data
- Copying course files
- Copying site files used in course
- Zipping backup
- Copying zip file
- Cleaning temp data

Exported data from 'from' course successfully.
Continue to import into your 'to' course.

Continue

Next, a screen will appear with the status of the import. Here it informs me, "Exported data successfully." Click "Continue. Verify "Continue."

- If the list looks correct, click "Continue."
- There is a chance that you will receive a restore log did not close or transfer error. That is fine. Your materials will copy over. As you can see, this course is no longer empty!

myWABASH

Wabash Testing Course 4

People

- Participants

Activities

- Assignments
- Feedback
- Forums
- Questionnaires
- Quizzes
- Resources

Search Forums

Administration

- Turn editing on
- Settings
- Assign roles
- Grades
- Groups
- Backup
- Restore
- Import
- Reset
- Reports
- Questions
- Files
- Profile

Weekly outline

News forum

30 July - 5 August

- test
- something to write in class
- research paper
- MOV file for Mike
- Sound file
- Quentin's film clip

6 August - 12 August

- Feedback from you!

13 August - 19 August

20 August - 26 August

- hmmmmmmm, what to know
- Quiz not Questionnaire

27 August - 2 September

If you have any questions, please contact the Help Desk (helpdesk@wanash.edu).

Thank you!